



Pay Code	Description
ABS_ADJ	Reduction to contracted hours due to being absent. This could be authorised, sick or unauthorised.
ADVANCE	When an urgent payment is made outside of the payroll (for underpayment of wages in the fortnight), the amount owed is added and then the amount after tax is deducted as the employee has already received an urgent payment.
Attachments	Deduction paid to authority who have requested an Attachment of Earnings Order - for Child Maintenance, unpaid Council Tax or Overpayment of Benefits.
BASIC	Contracted Hours x Contracted Hourly Rate.
COVER	Additional Hours worked above contracted hours, overtime etc.
CSP	Company Sick Pay (usually only paid to TUPE employees on enhanced entitlements).
DBS DEDUCTION	Deduction for DBS from final pay if leaving within one year.
EXPENSES	A refund for any expense incurred on behalf of Nviro where a claim has been authorised by the line manager and receipts attached and sent to payroll or if a previous wage payment was rejected by the Bank (usually incorrect details given).
EXTRA	For underpayment of wages in a previous period or for other payments such as Recommend a Friend. A description of what the deduction or payment is for will be on the payslip.
HOL_ADJ	Annual holiday entitlement is reduced by the amount of holiday taken in the current payrun.
HOLIDAY	Monetary amount of holiday taken and being paid in the current payrun.
LOAN	For repayment of parking fines or damage to Nviro's property.
NEST	Deduction of pension contributions paid into NEST Pension (only if qualifying criteria is met by employee).
OTHER-PAY	Usually for hours above the customer's contract - Additional work.
PAY AFTER LEAVING	Payments of any wages due after P45 has been issued to the employee.
PAYE	Deduction of Tax.
NIC	Deduction of NIC.
SSP	Statutory Sick Pay (only qualify if sick for 4 days or more and earn more than £120 per week in the 8 weeks before going sick).